



Distribution Site Monthly Participation Report (MPR)

Instructions: Complete this form by the 5th of the following month and return it to United Food Bank (monthlyreports@unitedfoodbank.org). For non-TEFAP household distributions, please attach the sign-in sheets along with your MPR. Sign-in sheets are not required for non-TEFAP congregate sites.

Agency Name: _____ **Agency #:** _____
Report Month: _____ **Year:** _____

Select all that apply for how your agency received food this month:

- Grocery Rescue**
 Standing Order
 Food Drives/Donations
 Other _____

HOUSEHOLD DISTRIBUTION	CONGREGATE SITE
# of households served: _____	# of meals served: _____
# of individuals served: _____	
# of food boxes distributed: _____	

If there were any issues/concerns, please note them here:

Agency Representative Signature _____ Date _____